



Report to the Auburn City Council

Action Item

5

Agenda Item No.

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City Manager's Approval

To: Mayor and City Council Members
From: Reg Murray, Senior Planner *[Handwritten signature]*
Date: April 11, 2011
Subject: Planning Commission Consensus Memo - Priority Planning Issues in 2011

The Issue

Informational item only.

Conclusions and Recommendations

No action is required.

Background

In 2007, the Auburn City Council passed a resolution which enabling the Planning Commission to discuss and identify planning issues which the Commission believes should be priorities for the City to address in the coming year, and to submit to the City Council a consensus memo identifying those priority planning issues.

On March 15, 2011, the Auburn Planning Commission reviewed planning priorities for the coming year. The Planning Commission identified three priority items (below) which have also been incorporated into the attached priority projects list maintained by the Community Development Department (Attachment 1).

1. The Planning Commission indicated its support for the continued monitoring of parking in Old Town and Downtown and for the application of appropriate policy recommendations pursuant to the Walker Parking Study (e.g. improved way finding signs to public parking lots).
2. The Planning Commission reaffirmed its interest in the update of the Zoning Ordinance. The Commission identified two particular areas of interest, an update of the sign ordinance and the creation of hillside development standards, which they would support as separate ordinance amendments proceeding in advance of the full zoning ordinance update.
3. The Planning Commission reaffirmed its interest in developing a Trails Master Plan. Commissioners Snyder and Worthington will initiate the process to establish an *ad hoc* committee and begin work on the Trails Master Plan.

Attachment:

1. Priority Projects List

COMMUNITY DEVELOPMENT DEPARTMENT - SPECIAL PROJECTS LIST

(3/15/11)

Project	Comments
PLANNING COMMISSION	
1 Sign Ordinance Update	* Commission priority Update Auburn Sign Ordinance (3/26/07)
2 Parking Standards	Review zoning ordinance parking standards including parking ratios and treatment of Downtown/Old Town vs. rest of the City (Nesbitt/Smith). <i>Update currently in process.</i>
3 Zoning Ordinance Update	CDD currently preparing the first administrative draft.
4 Trails Master Plan	2/5/08 - Establish a Trails Master Plan (Worthington); 2/17/09 - The Planning Commission requests that an ad hoc committee be established to begin working on the Trails Master Plan. 3/9/09 - Council supported ad hoc committee; approach to be directed back to Council for review and approval.
HDRC	
5 Sign Ordinance	* Commission priority Review sign ordinance with respect to historic areas; what is allowed and not allowed; what constitutes a window sign? (Smith/Elder); 2/17/09 - The HDRC is interested in a) temporarily relaxing the standards for temporary signs due to the economy, and b) scoping out the potential issues that an update to the sign ordinance would need to address.
STAFF	
6 Baltimore Ravine Specific Plan	a) Development Agreement Implementation (FEP study; GP Update study) b) Subsequent Approvals - Tree Permit; improvement plans
7 ARD Park Fee Analysis	Review ARD park fee request and Nexus Study
8 Grant Application	Requesting grant from the Local Government Commission for development of Form-Based Code in the Downtown area.
9 373 Elm Avenue	Sale of City right-of-way to Citizen's Bank

10	New Ordinances	<ul style="list-style-type: none"> a) Marijuana Ordinance b) Entitlement Extension Ordinance c) Water Efficiency/Landscape Ordinance d) Wireless Facilities Ordinance e) Panhandling
11	Housing Element Implementation	<p>Complete programs from the 2008-2013 Housing Element (<i>on-going</i>); August 2010 - Applied for First Time Home Buyer and Rehabilitation Assistance grants; both grants awarded January 2011</p>
12	HOME Grants	<p>Administer the following grants awarded January 2011 -</p> <ul style="list-style-type: none"> a) First Time Home Buyer b) Rehabilitation Assistance
13	General Plan Implementation	<p>Complete programs from the General Plan</p>
14	General Plan Update	<p>Establish process for updates to the General Plan on an element-by-element basis.</p>
15	General Plan Land Use Map	<p>Finalize digital update of the General Plan Land Use Map</p>
16	SACOG	<p>Coordinate with SACOG regarding Metropolitan Transportation Plan (MTP) and Regional Housing Needs Allocation (RHNA)</p>
17	Parking Management	<p>Update parking counts and report on the findings.</p>
18	School Park Preserve	<p>Development Agreement and Park Management Plan (<i>in process</i>); draft copy circulated</p>
19	City-owned Facilities	<p>Establish rental procedures of City facilities such as City Hall meeting rooms and School Park Preserve</p>
20	Sign Enforcement	<p>Banner enforcement</p>
21	CDBG Business Loan Program	<p>P Annual PC&CC Reporting/2011/PC Priority Projects/CC-PC Special Projects List.3-15-11</p>

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